CHAUTAUQUA COUNTY DEPARTMENT OF HUMAN RESOURCES

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Undersheriff – Chautauqua County Government
Office of the Sheriff
Salary - $84,282.00 - $131,884.00

The Chautauqua County Office of the Sheriff is seeking qualified applicants for the position of Undersheriff.

The Undersheriff serves at the pleasure of the Sheriff and is responsible for directing all divisions of the Sheriff's Office. This position is responsible for the daily operations of the Civil, Law Enforcement, Corrections and Administrative operations of the agency. He or she is responsible for the enforcement of all laws, ordinances and department regulations and shall assume the duties of the Sheriff in the absence of the Sheriff.

In order to be considered for possible employment, candidates must possess a minimum of 10 years of administrative and supervisory law enforcement experience.

Additionally, the candidate must possess the following:

1. Demonstrated police leadership skills;
2. Proven experience in command and control of police emergency situations;
3. Experience in critical incident investigations;
4. Experience directing major case investigations;
5. The ability to effectively communicate with department members, the public, heads of other police agencies, labor union officials, and community officials;
6. Possession of a driver's license issued by the New York State Department of Motor Vehicles at time of application, appointment and during service in this position;
7. Possession of a currently valid New York State Certification as a Police Officer AND New York State Pistol Permit at time of application, appointment and during service in this position;
8. Possession of a Certificate of Training for first line Supervisory Police Officers.

Interested candidates must complete an application through the Civil Service Employment Portal (https://chautauqua-portal.mycivilservice.com/).

Applications will be ***accepted online only*** up until 11:59 PM on 12/10/2025.

Equal Opportunity Employer

Posted 11/19/2025