

**MINIMUM QUALIFICATIONS
UNDERSHERIFF
WASHINGTON COUNTY SHERIFF'S OFFICE**

The position of Undersheriff requires an individual having a strong background in law enforcement and administrative abilities. He/she must be capable of performing the duties of the Sheriff when the Sheriff is absent from his office. He must also be able to meet the daily operation requirements of the Sheriff's Office and be responsible for the daily supervision of its employees.

The position of Undersheriff is 24/7 and may require long work days. The Undersheriff is often called at home on weekends and at all hours of the night to supervise officers at the scene of serious accidents and criminal investigations.

Salary: \$77,746 annually.

The following is a listing of the minimum qualifications for the position of Undersheriff in the Washington County Sheriff's Office.

1. Applicant must be a resident of Washington County.
2. Suitable candidate must possess experience in the following areas of law enforcement:

- Communications
- Investigations
- Road Patrol; and
- Road Patrol Supervision
- Possess administrative skills (in municipalities having a population of at least 12,000 residents), which include, but are not limited to:
 - Criminal Investigation experience in a supervisory capacity for a minimum of 2 years.
 - Management capabilities to supervise major crime investigation, to include knowledge of electronic surveillance techniques, evidence management and full knowledge of applicable legal requirements pertaining to case management and court preparation and presentation for a minimum of 2 years.
 - Supervision of a workforce of at least 20, including, evaluation, counseling and discipline.
 - Road Patrol experience in a supervisory capacity for a minimum of 10 years.
 - Drug Enforcement experience (both in the field and in a supervisory capacity) for a minimum of 2 years.

- Possess experience in successful grant writing/management for a minimum of 5 years.
- The unique nature of this position requires that the candidate serve at the pleasure of the Sheriff, an elected official.

This extensive list of qualifications encompasses the professional qualities and qualifications necessary to perform the duties of Undersheriff.